Interested in being a Grad Counselor in London?

**Applicants should:**
- Have finished with their current degree within the last 6 months.
- Be able to commit possibly 2 terms to the position.
- Have office and/or administrative work experience.
- Have participated in FSU International Programs, preferably in London.

**The position is divided into 2 parts:**

- **Office/Administrative**
  - Involving a minimum of 20 hours per week working in the FSU administration office - occasionally more depending on requirements of current semester.
- **Residential and Social/Cultural**
  - Involving guiding students through the residential situation, enforcing housing rules, implementing the activities of the social/cultural schedule, and general community building

**General responsibilities include:**
- Working in office a minimum of 20 hours per week – see above
- Leading day trips, Paris and other social/cultural events
- Building community
- Organizing Friday tea
- Planning and leading weekend excursions
- Working other social events, including group meals, theatre events, etc.
- Advising/counseling
- Assisting with student travel plans
- Adhering to and enforcing study centre and housing rules and policies

**Benefits include:**
- £5 per hour for office work
- $250 per month as compensation for social/cultural work
- Free housing at the Study Centre as compensation for social/cultural work
- Return airfare
- Insurance
- ISIC
- London travelcard – can be used on Tube, trains, and buses
- Theatre tickets
- Day trips
- 4-day trip to Paris in Fall and Spring
- BUNAC work visa

**Application requires:**
- Completed IP application
- Essays
- Official transcript
- 3 letters of recommendation

**Questions?** Contact Elaine Breckenridge (Ebreckenridge@admin.fsu.edu) or Jeanne Craig (Jcraig@Admin.fsu.edu) in London, Chris Slone (CSlone@admin.fsu.edu) in Tallahassee.

Go to www.international.fsu.edu for an application form. (Click on applications and then RA (PDF) application.)