All of the information in this packet is accurate at the time of publication. As we have referenced in several other documents, forms, and websites, the nature of the COVID-19 pandemic is such that all elements of our programs are subject to change. We will do our best to update this packet and notify you as changes occur. Reference the Spring 2021 Reopening Plan that was shared with you via email and through the IP Student Portal as a notification titled “Spring 2021 Reopening Plan” on 10/1/2020 for details about COVID-19 safety measures.
# Table of contents

Click on a title BELOW to JUMP to that section

<table>
<thead>
<tr>
<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Important Contacts</td>
<td>3</td>
</tr>
<tr>
<td>Academics</td>
<td>4</td>
</tr>
<tr>
<td>ACADEMICS MATTER</td>
<td>4</td>
</tr>
<tr>
<td>FLORENCE STUDY CENTER MINOR</td>
<td>4</td>
</tr>
<tr>
<td>TUTORING RESOURCES</td>
<td>4</td>
</tr>
<tr>
<td>OFFICE OF ACCESSIBILITY SERVICES (OAS)</td>
<td>4</td>
</tr>
<tr>
<td>FSU ENHANCEMENT PROGRAMS RELATED TO STUDY ABROAD</td>
<td>4</td>
</tr>
<tr>
<td>Airfare</td>
<td>5</td>
</tr>
<tr>
<td>FLIGHT INFORMATION</td>
<td>5</td>
</tr>
<tr>
<td>IN TRANSIT</td>
<td>5</td>
</tr>
<tr>
<td>Arrival</td>
<td>6</td>
</tr>
<tr>
<td>ARRIVING IN FLORENCE</td>
<td>6</td>
</tr>
<tr>
<td>PERMIT OF TEMPORARY RESIDENCY</td>
<td>6</td>
</tr>
<tr>
<td>The Study Center, Housing &amp; Transportation</td>
<td>7</td>
</tr>
<tr>
<td>FLORENCE STUDY CENTER</td>
<td>7</td>
</tr>
<tr>
<td>HOUSING</td>
<td>7</td>
</tr>
<tr>
<td>HOUSING AMENITIES</td>
<td>7</td>
</tr>
<tr>
<td>TRANSPORTATION IN FLORENCE</td>
<td>7</td>
</tr>
<tr>
<td>Personal Travel, Climate &amp; Packing</td>
<td>8</td>
</tr>
<tr>
<td>PERSONAL TRAVEL</td>
<td>8</td>
</tr>
<tr>
<td>CLIMATE &amp; PACKING</td>
<td>8</td>
</tr>
<tr>
<td>Communication &amp; Electronics</td>
<td>9</td>
</tr>
<tr>
<td>CELL PHONES &amp; COMMUNICATION</td>
<td>9</td>
</tr>
<tr>
<td>COMPUTERS</td>
<td>9</td>
</tr>
<tr>
<td>MAIL</td>
<td>9</td>
</tr>
<tr>
<td>Currency &amp; Banking</td>
<td>10</td>
</tr>
<tr>
<td>EXPENSES WHILE IN FLORENCE</td>
<td>10</td>
</tr>
<tr>
<td>MEAL VOUCHERS</td>
<td>10</td>
</tr>
<tr>
<td>CURRENCY</td>
<td>10</td>
</tr>
<tr>
<td>BANKING</td>
<td>10</td>
</tr>
<tr>
<td>Health &amp; Wellness</td>
<td>11</td>
</tr>
<tr>
<td>INOCULATIONS/MEDICAL CONCERNS</td>
<td>11</td>
</tr>
<tr>
<td>ALCOHOL AWARENESS &amp; ILLEGAL DRUGS</td>
<td>11</td>
</tr>
<tr>
<td>MAPPING YOUR IDENTITIES</td>
<td>11</td>
</tr>
<tr>
<td>Policies &amp; Safety</td>
<td>12</td>
</tr>
<tr>
<td>RULES, POLICIES &amp; PROCEDURES</td>
<td>12</td>
</tr>
<tr>
<td>SAFETY &amp; SECURITY</td>
<td>12</td>
</tr>
<tr>
<td>Tips &amp; Resources</td>
<td>13</td>
</tr>
<tr>
<td>TIPS FROM STUDENTS ON WHAT YOU SHOULD KNOW</td>
<td>13</td>
</tr>
<tr>
<td>ONLINE RESOURCES</td>
<td>13</td>
</tr>
<tr>
<td>USEFUL APPS</td>
<td>13</td>
</tr>
<tr>
<td>CONNECT WITH US ON SOCIAL MEDIA</td>
<td>13</td>
</tr>
<tr>
<td>Exploring ITALY infographic</td>
<td>14</td>
</tr>
</tbody>
</table>
Important Contacts

INTERNATIONAL PROGRAMS OFFICE
A5500 University Center
282 Champions Way
P.O. Box 3062420
Florida State University
Tallahassee, Florida 32306-2420

PHONE 850.644.3272
1.800.374.8581
FAX 850.644.8817
850.645.4659
EMAIL IP-Info@fsu.edu
WEBSITE international.fsu.edu
HOURS 8:00 a.m. - 5:00 p.m. EST
Monday - Friday

THE FLORENCE STUDY CENTER
Florida State University International Programs Italy (FSUIPI)
Via dei Neri 25, 50122
Florence, Italy

PHONE 011-39-055-2340604
WEBSITE http://www.florence.fsu.edu
HOURS 9:00 a.m. to 5:00 p.m. CET, Monday - Friday

Frank Nero, Director
Email fnero@fsu.edu
Cell Phone 011-39-324-790-3571

Lucia Cossari, Associate Director
Email lcossari@fsu.edu
Cell Phone 011-39-338-539-7290

Charles Panarella, Academic & Administrative Supervisor
Email cpanarella@fsu.edu
Cell Phone 011-39-351-246-5581

Ilaria Mugnaini, Housing Coordinator
Email imugnaini@fsu.edu
Cell Phone 011-39-349-708-4526

Laura Buonanno, Student Life & Health Services Coordinator
Email lbuonanno@fsu.edu
Cell Phone 011-39-335-573-6280

Tamara Pfeil, Financial Coordinator
Email tpfeil@fsu.edu
Cell Phone 011-39-347-812-3699

Vanessa Kummer, Program & Faculty Coordinator
Email vkummer@fsu.edu
Cell Phone 011-39-328-837-4993

Giacomo Sproccati, Broad Curriculum Program Coordinator
Email gsproccati@fsu.edu
Cell Phone 011-39-338-899-4993

Eduardo Sanin, Internships, Community Outreach, & COVID-19 Information Officer
Email esanin@fsu.edu
Cell Phone 011-39-324-771-9329

EMERGENCY PHONE NUMBERS
Emergencies (Local Police) 113

U.S. CONSULATE
Lungarno Vespucci, 38
50123 Florence, Italy

PHONE (011) 39-055-266951
FAX (011) 39-055-284088
WEBSITE https://it.usembassy.gov/embassy-consulates/florence/

INTERNATIONAL CALLS
Making international calls from the U.S. to Italy: First dial “011” (for international call), followed by “39” (the country code), then the specific area code (dropping the first zero) and location number.

Time Differences: CET - Central European Time ahead by Eastern Standard Time by six hours, Central Standard Time by eight hours, Mountain Standard Time by nine hours, and Pacific Standard Time by ten hours. Daylight Savings Time changes often occur on different dates in Europe than in the U.S.

International Programs Office: 850.644.3272
Florida State University
Tallahassee, Florida 32306-2420

The Florence Study Center: 011-39-055-2340604
Florida State University International Programs Italy (FSUIPI)
Via dei Neri 25, 50122
Florence, Italy

Emergency Phone Numbers: 113
U.S. Consulate: Lungarno Vespucci, 38
50123 Florence, Italy

International Calls: Making international calls from the U.S. to Italy: First dial “011” (for international call), followed by “39” (the country code), then the specific area code (dropping the first zero) and location number.

Time Differences: CET - Central European Time ahead by Eastern Standard Time by six hours, Central Standard Time by eight hours, Mountain Standard Time by nine hours, and Pacific Standard Time by ten hours. Daylight Savings Time changes often occur on different dates in Europe than in the U.S.
FLORENCE STUDY CENTER MINOR
The Florence Study Center Minor enhances and focuses a student’s program in Italy. It requires 15 credits, 9 of which must be earned in Florence and include a cultural component. Students can choose from various disciplinary perspectives on Italian Studies. A maximum of 9 hours may be counted in a single academic discipline. A minimum grade of “C-” must be earned and a minimum grade point average of 2.0 must be maintained for all courses taken for the minor. Courses used toward the Florence Study Center minor cannot be used to meet any other University requirements (general education, major, graduation, etc.) Contact Sarah Lovins Bacani (slovins@fsu.edu) for more information.

TUTORING RESOURCES
There are a number of tutoring resources available at Florida State University to assist you academically, both in Tallahassee and abroad. Online tutors are available through the following programs:

- Reading & Writing Center (RWC) [http://wr.english.fsu.edu/Reading-Writing-Center/RWC-Online]
- Academic Center for Excellence (ACE) [http://ace.fsu.edu/] ACE provides free tutoring in many subject areas, including accounting, biology, chemistry, economics, math, statistics, and physics.
- University Libraries: Office of Distance Library Services [https://www.lib.fsu.edu/department/distance-learning]

OFFICE OF ACCESSIBILITY SERVICES (OAS)
OAS provides reasonable and appropriate accommodations for students with documented disabilities. Documented disabilities and accommodations vary in nature, and though the Americans with Disabilities Act and Section 504 of the Rehabilitation Act of 1973 do not apply extraterritorially, we do our best to accommodate our students. If you anticipate needing to request accommodations for a documented disability, please schedule an appointment with OAS by calling 850-644-9566 (Voice) or 850-644-8504 (TDD). For more information, visit [https://dsst.fsu.edu/oas](https://dsst.fsu.edu/oas).
Airfare

There is no group flight for this program, and your program fee does not cover airfare.

Traveling on a one-way ticket may not be allowed due to airline restrictions. Please check with your airlines before purchasing a one-way ticket.

Do not purchase airfare until you are notified by International Programs to do so. You will receive a notification in your IP Student Portal. If you choose to purchase airfare before you are instructed to do so, International Programs is not responsible for any fees associated with your flight changes or cancellations.

Please refer to the information listed in your IP student portal notifications to book your airfare.

You should make arrangements to arrive in Florence on the start date of the program and depart on the end date of your program, as stated on the International Programs website and IP student portal. Note that most transatlantic flights from the US depart one day prior to their arrival date. If you are not able to find a flight arriving on the start date of the program, we can allow you to arrive late. Our strong preference is for you to arrive as scheduled on January 7, but it is possible for you to arrive on Friday, January 8 (second preference) or Saturday, January 10 (third preference). The on-site Orientation is mandatory for all students. All travel arrangements must be made so you can attend Orientation.

You will be required to undergo testing for COVID-19 through a recognized testing procedure of your choice before departing for the program. Updates about testing prior to departure will be provided in the coming weeks.

The size of the medieval streets prohibits coaches from easily accessing various areas within Florence, including our housing locations. Therefore, we are unable to provide group pick-ups from the airport or train station to the housing locations. **You are responsible for securing transportation to your residence.** The same is true for your departure from Florence at the end of your program. You must check out of program housing on the morning of the last day of your program. You will be responsible for getting yourself to the airport in time for your departure.

Once you book your travel arrangements, you must submit your flight itinerary through the IP student portal. Your flight arrangements will be provided to the Florence staff and it is important that they receive this information in order to monitor student arrivals.
ARRIVING IN FLORENCE
From the Florence airport, you must take a taxi to the address of your residence that will be supplied by the study center staff prior to departure. **You should not come directly to the Florence Study Center.** The taxi from the airport into Florence costs about €25-30.

Taxis in Florence do not take ATM or credit cards, so have cash in Euros prepared. There is no Uber service currently in Florence.

The FSU Florence staff will provide you with additional arrival instructions regarding COVID-19 testing and quarantining in the coming weeks. Please monitor the [IP student portal](#) for updates.

---

PERMIT OF TEMPORARY RESIDENCY
Shortly after arrival, the FSU staff will help you apply for your Permit-of-Temporary-Residency. This is required of all students to obtain legal status in Italy for the duration of their stay. In order to complete this process, **once the visa has been issued**, you are required to bring the following to Florence:

- **Copy of EVERY page of your passport** (including the cover and blank pages). The copy does not need to be in color, but you need to do it at home and bring it with you to Florence.

- **Stamped Consulate Packet**: International Programs will provide you with a stamped consulate packet with the return of your passport and visa. Please make sure to bring this packet with you to Florence, including an extra copy of the first page.

---

When you arrive in Florence,
check-in to your residence first.

You will receive an email from the staff in Florence with the address of your residence a week or two prior to departure. **You should not go to the Florence Study Center.** A Program Assistant or staff member will be present to check you in to your residences. Again, you are responsible for securing transportation to your residence.
The Study Center, Housing & Transportation

**FLORENCE STUDY CENTER**
The FSU Florence Study Center, the restored 16th century Bagnesi Palace, is located in the heart of the historic district only a few blocks away from the Duomo and Bell Tower, the Uffizi, Piazza della Signoria, and the Arno River.

The Study Center includes:
- a well-stocked library with a full-time research librarian on-site
- a computer lab with Internet access
- interior and exterior comfortable student lounges
- experiential learning kitchen
- media lab and newsroom
- sewing and textile lab
- student coffee and juice bar
- classroom space
- administrative offices

The FSU Florence staff is available during operational hours, for emergency calls after operational hours, and offers support with academics, housing, activities, and other day-to-day needs during the program. The Study Center also serves as a place where you can gather to meet peers, receive tutoring, check the FSU Florence announcement screen for upcoming events, or use the Internet.

**HOUSING**
Students will be housed in either the Study Center residence or the Via Romana residence. The Via Romana residence is a 20-minute walk to the Study Center. You will be notified about your housing location approximately one to two weeks prior to departure.

Be aware that housing check-in cannot occur before 9:00am on the first day of your program. If you are unable to check-in to your room when you arrive, there will be space available for you to store your belongings. Rooming assignments and locations will be made based on a combination of factors such as type of program, housing preference, availability and special needs as indicated in the information you provide on the Medical, Special Needs, Housing questionnaire in the IP student portal. Roommate assignments are made in Florence by our Study Center staff and cannot be changed. You will be notified about your housing location approximately one to two weeks prior to departure. You will receive your roommate assignments upon arrival.

During your on-site orientation, you will be advised of the Florence Study Center Housing Rules & Regulations. Violation of any of the housing policies is grounds for dismissal. It is your responsibility to familiarize yourself with the housing rules and regulations for your specific program. Refer to the FSU International Programs Contractual Agreement and the Housing Terms and Conditions for details. You are required to sign the FSU International Programs Contractual Agreement as it outlines your contractual obligations as a participant on our program.

All residences in Florence are governed by Italian ordinances restricting noise and use of outside areas after 11:00p.m. in historical downtown areas.

**HOUSING AMENITIES**
Housing will be fully equipped with everything you will need, including:
- mostly double & triple rooms
- linens
- towels
- kitchen or kitchenette
- living room area
- shower
- microwave
- dishes
- pots and pans
- laundry facilities
- clothes hangers
- wardrobe
- desk
- Wi-Fi
- individual safe or access to a safe
- and more!

**THINGS TO NOTE**
- Cleaning products and toilet paper are your responsibility.
- The electrical current in Europe has two times stronger voltage (220 volts) than in the U.S. (110 volts). Do not bring anything electrical, such as hair straighteners, blow dryers, or curling irons. These items can be purchased at a low cost at local shops.
- Linens and towels are provided. A cleaning service comes once-a-week to change bed linens and towels and do a general cleaning of the common areas. We ask you not to bring any extra linens from home as it is easy to confuse the supplied linens with those brought from home.
- Laundry facilities are available, but clothes dryers are not common appliances in Italy. IP cannot guarantee all residences will be equipped with dryers.
- All accommodations provide comparable facilities, however, we cannot guarantee that each residence will have the exact same amenities. Each student housing facility has safety and security measures. They may vary by location.
- At the end of the program, the housing facilities will be inspected. They should be neat, clean and in the condition in which they were found. If your housing is left in an un-fit state or if any damages are found upon your departure, additional charges may be assessed to your FSU account.

**TRANSPORTATION IN FLORENCE**
You will have no difficulty getting around Florence. The city’s downtown area, where our Study Center is located, is relatively small, and you are close to everything. Florence is predominantly a “walking” city, though bus transportation and taxis are readily available and relatively inexpensive. A bike sharing service called Mobike is also available.
PERSONAL TRAVEL
Aside from program-provided excursions within Italy, you must remain in Florence for the duration of your program.

FSU’s President and Provost approved the reopening of the Florence Study Center based on the specific condition that students must not travel independently outside their host city to help mitigate the spread of COVID-19. Failure to do so could have significant consequences, including potential removal from the program.

CLIMATE & PACKING

The weather in Florence varies. Late fall and winter can be cold and damp, and Europeans do not heat their buildings as warmly as buildings are heated in the U.S. Some of the churches, museums and other public buildings will have little heat. Bring clothes that can be layered, as well as a raincoat, a warm jacket or coat, sweaters/cardigans, and good walking shoes or boots. You will also want to bring warm indoor clothing like a robe, loungewear, pajamas, and slippers. The summer and early fall can be very hot and most buildings are not air-conditioned. When packing for summer, remember that churches do not allow shorts, halter tops, or miniskirts. Bring a scarf or light sweater to cover your shoulders during church visits. You may also want to bring an overnight bag for weekend trips. Italians dress stylishly, so you will want to include some dressier apparel with your wardrobe.
Communication & Electronics

**COMPUTERS**
There is a computer lab at the Study Center in Florence, though students should plan to bring a laptop or tablet with them. Students will need their laptop/tablet especially during the quarantine period. It also reduces the frequency of touching communal keyboards. We recommend doing the following prior to departure:

- **Check if your computer has a built-in transformer** that is capable of handling the different voltages. You will need an adapter for the plug (i.e. from flat to round prongs).
- **Check your homeowner’s insurance** to make sure that your computer is covered when you are away from your primary residence. If not covered by your homeowner’s insurance, you should look into laptop insurance through [http://www.safeware.com/](http://www.safeware.com/), a worldwide insurance provider for all electronic devices (e.g. laptop, digital camera, iPod, etc.). They also have a provision for non-electronic personal property.
- **Do NOT pack your laptop or laptop charger** in your checked luggage.

**MAIL**
Please share the following information with those in the U.S. who are interested in sending you mail while you are abroad. Priority mail between Italy and the U.S. may take from 6-10 days.

When sending packages to Italy, the sender should not overestimate the value of the materials in the package because you may be charged up to 30% customs duty on the declared value.

**WE STRONGLY ADVISE YOU NOT TO SEND PACKAGES BY UPS or the U.S. Postal Service** as you will more likely be charged a higher fee to obtain your package from customs. You may use Federal Express to send packages, but again, do not overestimate the value of the package.

You should have mail sent to the FSU Florence Study Center address, as listed in the Contact Information section of this packet. Mail cannot be received at the student residences.
EXPENSES WHILE IN FLORENCE
In estimating your financial needs while abroad, calculate the amount of money you will need for meals for the entire period of your stay and your personal entertainment and social activities costs.

A good way to estimate what you might need in Florence is to assume that whatever you spend here in the U.S. (in dollars), you will spend the same (numerical) amount in euros. Take that dollar amount and convert to euros using the current exchange rate. In general, you can buy a lunch for about $8 and dinner in an inexpensive restaurant for around $15 in Florence.

Class-related excursions are included in the program fee for most classes. Occasionally, there are additional fees to cover expenses such as theatre tickets. This information is available in the textbook compliance section when you register for classes in my.fsu.edu.

MEAL VOUCHERS
As part of the program, you will receive meal vouchers that can be used at local restaurants, pizzerias, sandwich shops, cafes, and trattorias throughout your program. A list of our local meal voucher partners and their locations around Florence will be provided to students during orientation. All participants will receive ten €5 meal vouchers per week school is in session that will be distributed during orientation.

CURRENCY
Italy uses the euro as the national currency. Exchange some dollars ($75-$100) for euros before you leave the U.S. Don’t exchange more than $100, you just need enough to get you to Florence and to a bank abroad. You can reference the current exchange rate online.

BANKING
We recommend you set up online banking for your bank account(s) prior to departure from the U.S. so you can monitor your account(s) while overseas.

You should bring two types of cards with you:

Debit Card
- A debit card can be used to access funds from an ATM or bank.
- Make sure your debit/ATM card is linked to a checking account, rather than to a savings account, so you will have access to your funds.
- If you have a pin longer than 4 digits or based on letters, you may have trouble using it abroad. You will need to change your pin before departure.
- You should contact your financial institution for information regarding ATM transaction fees. You can limit the fees if your U.S. bank has a ‘sister’ bank in the host country and/or if you limit your withdrawals, though we do not advise keeping large sums of money on your person or stored in your residence, even if a safe is provided.

Credit Card
- Credit cards are useful in the event of an emergency. If you need to visit a doctor or hospital, you will likely have to pay prior to the service, and then submit an insurance claim afterward.
- Credit cards are also useful for everyday purchases and offer excellent exchange rates. Mastercard and Visa are the most widely accepted credit cards overseas. A credit card with “chip and pin” technology is recommended, as this is the standard abroad.
- Consider applying for a credit card with no foreign transaction fees/international fees.

Before using an ATM or debit card overseas, we recommend the following:
- Contact your financial institution(s) before you leave the U.S. to make sure your ATM or debit card is activated for international use during the dates and in the locations in which you will be abroad.
- Keep a record of all credit/debit/ATM card numbers and the phone numbers you would need to call, with area codes, if they are lost or stolen. Keep this record in a safe place separate from your cards, and you should provide a copy to family at home.
**Health & Wellness**

**INOCULATIONS/MEDICAL CONCERNS**

**BEFORE DEPARTURE:**
We encourage all students with underlying health issues that may increase the severity of infection should they contract COVID-19 to discuss their study abroad plan with their doctor/specialist.

Florida State University requires certain immunizations prior to your registration for classes. All newly admitted degree-seeking students (freshman and transfer) and non-FSU students will be asked to complete and submit the required Student Immunization Form through the [IP student portal](https://fsu.edu).

Familiarize yourself with the specific requirements and health matters in your program location. The FSU Health and Wellness Center offers a travel clinic which provides immunizations. [Click here](https://fsu.edu) for additional information available through the Centers for Disease Control and Prevention’s site. Some countries have specific requirements for inoculations based on past locations the traveler has visited. It is the student’s responsibility to confirm whether or not the previous travel requires additional inoculations.

Be sure to bring sufficient quantities of your prescription medication with you to last for the duration of your stay. Keep these in their original containers with copies of the prescriptions and place them in your carry-on luggage. Bring a copy of a legible prescription from your doctor. Please be aware that not all U.S. drugs are available elsewhere. In particular, Adderall and Concerta are not available in all countries. Don’t postpone discussing your prescription needs with your doctor. You will likely need to work with your insurance company to cover your vacation prescription. If you experience difficulty in obtaining a prescription for your time abroad, seek assistance from our office.

We also recommend doing the following:
- If you wear glasses or contact lenses, take an extra pair and/or the prescription.
- Complete routine medical and dental care before you leave.
- A tetanus booster shot is suggested if you have not had one within the past 10 years.
- A flu shot is also suggested prior to departure.

**WHILE ABROAD:**
Your program fee includes international medical and evacuation insurance coverage through Cultural Insurance Services International (CISI); [Click here](https://fsu.edu) to access the policy online. The coverage will be effective for participants from the day the program starts until the day the program ends. It includes coverage for treatment of ill students, including those with COVID-19, as well as COVID testing for those who are symptomatic, or those who have had a known exposure to a person who tested positive. It does not cover preventative evacuation due to pandemics. There are Teleconsultation Services available. This policy is NOT intended to replace your domestic coverage.

**ALCOHOL AWARENESS & ILLEGAL DRUGS**
The legal age for the drinking of alcohol in Italy is 18. This means that you will likely have the opportunity to buy and drink alcohol legally. It is in your interest to recognize that this right carries a great deal of responsibility. The Florence Study Center has a strict code of conduct relating to the use of alcohol, violations of which will likely result in a judicial hearing with the possible outcome of being dismissed from the program. For instance, no hard liquor is permitted in all FSU residences, no open containers are allowed on FSU-sponsored transportation and excursions, and no alcohol will be permitted in student residences during the quarantine period. In short, know your limits and drink within moderation if you choose to do so, but not to excess.

Florida State University has a zero-tolerance policy regarding the possession, use, manufacture, production, sale, exchange or distribution of illegal drugs by students participating in FSU study abroad programs. Violation of this policy may result in immediate dismissal from the program and disciplinary action onsite or upon return to campus. International Programs’ policies follow either the U.S. law or local law, whichever is more stringent with regard to drug use. For complete information on student judicial processes, victim rights, and appeals see the Student Conduct Code: [http://dos.fsu.edu/srr/](http://dos.fsu.edu/srr/).

**MAPPING YOUR IDENTITIES**
Our [Mapping your Identities](https://fsu.edu) guide will help you explore your identities and evaluate your overall wellness to aid in your preparation for a successful and enriching study abroad experience. It will also help you understand others on your program and be better allies for them.
Policies & Safety

RULES, POLICIES & PROCEDURES
Florida State degree-seeking, transient, and special students are bound by the rules, policies, and procedures set forth in the FSU General Bulletin and Student Handbook. It is your responsibility to familiarize yourself with these before you leave. You may locate the FSU General Bulletin online at http://registrar.fsu.edu/ and The Code of Student Conduct at https://sccs.fsu.edu/conduct-codes/student-conduct-codes. The Office of Student Rights and Responsibilities updates any changes to the Code of Student Conduct.

SAFETY & SECURITY
Our highest priority is the welfare and security of our students, faculty, staff and facilities. We have emergency plans in place for each of our locations and work closely with our insurers and 24/7 emergency response providers to monitor and respond to all situations worldwide. It is our policy to follow guidance from the respective U.S. Embassies, U.S. State Department, as well as local officials and keep students apprised of any new information. For more information on IP's security policies and procedures, please contact our Director of Risk and Emergency Management, Chris Carroll at 850.644.7823 or ccarroll@fsu.edu.

- Resources. Even though you are not on the main campus, you have access to many resources should you encounter issues while abroad. Program staff members are available to support you in a variety of ways, including connecting you with other professionals locally and/or on the main campus.
  - Victim Advocate Program. The University takes very seriously all types of victimization, including sexual violence, relationship violence, and domestic violence. Advocates are available and on-call 24 hours a day to provide confidential support services, even for students who are abroad. For more information on the Victim Advocate Program, visit http://victimadvocate.fsu.edu.
  - University Counseling Center. The Counseling Center is a welcoming and confidential place to discuss questions and concerns such as homesickness, struggles with relationships, sexual identity, cultural issues, and more. Visit https://counseling.fsu.edu/ for more information.
  - Center for Health Advocacy & Wellness. The Center for Health Advocacy & Wellness encourages you to make healthy lifestyle decisions that facilitate academic success and lead to life-long health and wellness. For more information, visit http://chaw.fsu.edu/.

- The U.S. State Department maintains a web site of information for Americans studying abroad, including current travel advisory warnings, at: http://studentsabroad.state.gov/.

- The Smart Traveler Enrollment Program (STEP) is a free service provided by the U.S. Government to U.S. citizens who are traveling to, or living in, a foreign country. STEP allows you to enter information about your upcoming trip abroad so that the Department of State can better assist you in an emergency. We strongly recommend you register here: https://step.state.gov/step/.

- Waivers. All IP participants must sign and submit a general Waiver of Liability and COVID-19 Waiver through the IP Student Portal.

- Be aware that you are subject to the laws of the country in which you are traveling.

- Always carry a photocopy of the picture and signature pages of your passport with you. Keep another copy in your room separate from your passport. Leave one copy at home in the U.S. with your family or a relative.

- Use the buddy system—try to travel with friends as much as possible and always tell your roommates or friends where you are going and when you expect to return. Bystander intervention is a powerful opportunity and responsibility for those within our community.

- Valuables. Students should not take sentimental valuables on their program. Students should not leave cash, passports, or other items of value unattended in their rooms. If a locker or safe is provided, students are strongly encouraged to use it to store anything of value at all times. Students should plan regular visits to the cash machine rather than leaving large amounts of cash in their rooms. Students are responsible for ensuring their rooms are left secure at all times – do not prop open doors, do not leave doors and windows unlocked, do not give keys to anyone. If students notice others in the building leaving the main entrance door unsecured, they should notify the IP staff immediately, even if there are others living in the building who are not FSU program participants. Students are strongly encouraged to purchase insurance that will cover their belongings while abroad, whether a standard homeowners or renters policy. The International Programs insurance policy does not cover loss or theft of participants’ possessions.

- Pickpocketing. In most large cities throughout the world, pickpocketing is the most common crime and can happen anytime, anywhere! We caution you to always be aware of your surroundings. While traveling in some areas beware of beggars who try to distract you with papers, boxes, or excessive body movements. Coats and purses are often stolen in crowded areas. Keep them close to you and lock your pack zippers with a combo lock. Secure your valuables if you are traveling on an overnight ("sleeper") train.

- Weapons. You are strictly prohibited from keeping or using firearms, knives, weapons (including pellet, air guns, paintball guns or other dangerous articles or substances). Furthermore, mace and/or pepper spray may be illegal in the countries that you visit. It is your responsibility to know the laws regarding weapons in the host country if you intend to bring any item for self-defense.
Tips & Resources

TIPS FROM STUDENTS ON WHAT YOU SHOULD KNOW
These comments came from students who recently attended our study abroad program in Florence:

• Be sure to read the registration materials when you are notified regarding selected textbooks being available for check-out at the library in Florence (check Student Central when registering for classes).
• Comfortable shoes are a must since Florence is a walking city and you will be walking a lot during excursions.
• Bring a small change purse/bag since a large portion of your money on hand will be in coins.
• Leave extra space in your suitcase for souvenirs.
• Research the weather in Florence before leaving.
• Consider bringing a thermos or water canister with you, along with over the counter medication in the event you get sick (Vitamin C, DayQuil/NyQuil)

ONLINE RESOURCES
The more information you find out about the country beforehand, the better off you will be once you get there. Here is a list of a few web sites that may be helpful as you begin your information search.

http://www.tripadvisor.com (online travel guide)
http://www.trenitalia.com (train travel in Italy)
http://www.italotreno.it (New train company that offers competitive prices between major Italian cities)
http://www.theflorentine.net/ (local bi-monthly newspaper in English)
http://www.railpass.com/ (Eurail pass information)
http://www.letsgo.com/ (on-line travel guide, check out the “HotLinks” button)
http://cnn.com/WEATHER/ (daily weather forecasts)
http://travlang.com/languages (brush up on your Italian!)
https://it.usembassy.gov/embassy-consulates/florence/ (U.S. Consulate General in Florence)
https://www.roughguides.com/ (travel guide)
http://en.wikipedia.org/wiki/Florence,_Italy (general facts about Florence)
https://nolesabroad.international.fsu.edu/ (FSU International Programs blog with articles from former program participants)

USEFUL APPS
Google Translate (instantly translates words, phrases, and web pages between English and over 100 other languages)
Dark Sky (With down-to-the-minute forecasts, you’ll know exactly when the rain will start or stop, right where you’re standing)
Mobile Passport (authorized by U.S. Government to get through customs upon your return to the U.S. Allows you to use the dedicated mobile passport line in 21 participating airports).

(Note: Florida State University is not responsible for the content of external internet sites.)

CONNECT WITH US ON SOCIAL MEDIA
International Programs Facebook
International Programs Twitter
International Programs Instagram
FSU Florence Facebook
FSU Florence Instagram

Last Updated 10/21/2020
Exploring ITALY infographic

FOODS TO TRY
- Prosciutto
- Pappardelle
- Margherita
- Gelato
- Bistecca alla Fiorentina
- Cantucci

BASIC ITALIAN
- Hello: Salve
  - SAHL-vay
- Goodbye: Arrivederci
  - ahr-ree-veh-dehr-chee
- Hello / Goodbye: Ciao
  - CHOW
- Please: Per favore
  - PEHR fah-VOHR-eh
- Thank you: Grazie
  - GRAHT-syee-eh
- You’re welcome: Prego
  - PREH-goh
- Pardon me: Mi scusi
  - mee SKOO-zee
- English: Inglese
  - een-GLEH-zeh
- Yes: Si
  - see
- No: No
  - noh

QUICK TIPS
1. Make sure shoulders and legs are covered during church visits.
2. When interacting with locals, greet them in Italian out of respect for their culture.
3. Try to break large euros (€20/€50) at popular tourist locations. Most small businesses won’t take large notes.
4. Most restaurants will not split the tab when dining in a group.
5. Waitstaff, bartenders, taxi drivers, and baggage handlers don’t expect tips. However, tips are appreciated when dining in large groups.